



Safe Communities Health Educator

Date: June 15, 2026

Job Title: Health Educator I

Status: Part-Time, Classified, Hourly, Non-Exempt

Hours: 20.00 hours per week, Monday – Friday with occasional evenings and weekends

Pay Range: \$24.25 – 29.10 per hour, based on experience. Funding for this position is provided by the Safe & Sound Grant and general revenue funds.

This position requires working approximately 10 evening and/or weekend community events per year in order to meet grant deliverable requirements. Working additional hours (up to 40.00) for a few weeks may be necessary during the four (4) Safety Town weeks.

Job Responsibilities: Serve as the Safe Communities Coordinator. Plan, design, and develop population-based health programs and promotional materials and messages related to traffic safety. Prepare for and attend community events. Facilitate bi-monthly coalition meetings. Conduct a traffic safety fatality review, analyze traffic safety/fatality trends, and generate an annual report. Attend various community coalitions and partnership meetings and conferences. Complete grant applications. Complete and submit monthly programmatic reports, and grant program revisions and modifications. Manage the grant budget, complete and submit monthly fiscal reports, and submit grant fiscal revisions and modifications. Coordinate the Safe and Sound program. Plan, develop, and implement Safety Town for the four (4) area programs and Walk to School Day for participating area school districts. Coordinate with community partners to design the composition of the programs and schedule the events. Order necessary materials for the events. Communicate with community partners, UCHD staff, and parents. Develop promotional materials and messages for projects, events, and campaigns. Serve as the site lead for each event; including managing volunteers and contractors. For both the Safe Communities program and the Safe and Sound program, research effective, evidence-based projects; and conduct evaluations to ensure compliance with standards and recommend changes to services, materials, and/or operations. Write and assess grants and manage multiple grants to provide population-based education or evidence-based interventions. Conduct financial and programmatic tracking and reporting, communicate with all funding sources, complete all necessary documentation, and oversee/monitor all related projects/activities. Research new funding opportunities; submit proposals; collect and analyze local, state, and national data; and obtain other supporting documentation as needed.

Qualifications: Must be detail oriented, organized, possess strong oral and written communication skills, excellent time management skills, and strong customer service skills. A Bachelor's degree in Public Health, Education, Science, or a related health field; or an equivalent combination of education, training, and/or experience is required. Experience with Microsoft Office is essential. Must be able to occasionally lift, push, and carry objects/equipment weighing up to 25 pounds unassisted and up to 50 pounds with assistance. A valid Ohio Driver's License, valid auto liability insurance, the ability to maintain auto liability insurance, and the ability to maintain insurability under the agency vehicle insurance policy necessary. Experience working with GMIS 2.0 or G.R.A.N.T.S. software is beneficial.

To Apply: Preference will be given to internal applicants who apply on or before June 22, 2026. Resumes will be accepted through June 26, 2026.

- humanresources@uchd.net
- Union County Health Department, Attn: Human Resources, 940 London Ave., Suite 1100, Marysville, OH 43040

The Union County Health Department is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to race, color, religion, ancestry, sex, veteran or military status, national origin, age (40 or over), disability, genetic information, or other protected criteria.