



External Job Posting

Date:	December 12, 2023
Job Title / Job Class:	Certified Nurse Practitioner / Public Health Nurse Practitioner I
Status:	Full-Time, Classified, Hourly, Non-Exempt
Hours:	37.50 hours per week, Monday – Friday, with occasional evenings and weekends
Pay Range:	\$27.17 - \$39.17 per hour, based on experience. Funding for this position is provided by the Preconception Health & Wellness Program grant.

Job Responsibilities: Provide direct care during the sexual health clinic; and supervise staff assigned to the clinic. Obtain and evaluate a complete medical, surgical, and psychosocial history; conduct comprehensive physical examinations and episodic health assessments; and perform minimally invasive in-office procedures. Assess family planning needs and developing a reproductive life plan; and educate and counsel patients and their families to engage in health promotion and prevention. Prescribe medications and non-pharmacologic treatments; order diagnostic testing, laboratory testing, and activity; and interpret and record results of clinical testing. Formulate care plans; evaluating the outcome and initiating changes. Provide direct nursing care in other clinics. Obtain intake information; complete prep work; prepare patients; set up procedure tray, supplies, and medications; alert health care provider of patient readiness; and administer oral medication and subcutaneous and intramuscular injections, immunizations, and medications. Assist with patient assessment, examinations, treatments, and monitoring. Promote and provide education on various health topics. Perform Clinical Laboratory Improvement Amendments (CLIA) waived testing; clean lab and exam rooms; and dispose of medical waste. prepare and/or provide clinical follow-up; and input patient data for mandatory reporting purposes. Complete and maintain appropriate documentation in the electronic medical records. Respond to patient calls and messages. Coordinate the communicable disease investigation program. Conduct the initial investigation, case management, and surveillance as required for all reported communicable diseases. Follow required state and local guidelines for communicable disease reporting. Work closely with the Epidemiologist on surveillance, quality assurance, and outbreaks. Provide reports when directed. Develop and maintain partnerships with health professionals. Attend related training and educational opportunities on communicable disease program management. Assist with the coordination of mobile clinics. Assist with the inventory, ordering, and security of clinic supplies and pharmaceuticals; and performing refrigerator and temperature checks.

Qualifications: Must be detail oriented; organized; possess strong oral and written communication skills and listening skills, excellent time management skills, strong customer service skills, ability to multitask, and work well as part of a team. Proficiency in Microsoft Office and a basic knowledge of electronic medical record systems necessary. A Master's Degree in Nursing; an unrestricted Ohio Registered Nursing license; a current Certificate of Authorization with national board certification as a Family Nurse Practitioner; CPR certified for adults, children, and infants required. Must be able to maintain all required licenses and certifications and meet Ohio Board of Nursing and State requirements. A valid Ohio Driver's License, valid auto liability insurance, the ability to maintain auto liability insurance, and the ability to maintain insurability under the County's vehicle insurance policy essential. Must be able to lift, carry, push, and move objects, equipment, files and/or packages weighing up to 25 unassisted and up to 50 pounds with assistance necessary. Previous experience working in a public health environment, administering and inventorying immunizations, and program coordination are beneficial. At least one (1) year of Nurse Practitioner experience is preferred.

To Apply: Cover letters and resumes will be accepted until the position is filled.

- humanresources@uchd.net
- Union County Health Department, Attn: Human Resources, 940 London Ave., Suite 1100, Marysville, OH 43040

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